



California Community Colleges

Non-Substantial Changes to Approved Program

College Gavilan College	Contact Person
District Gavilan Joint Community College	Phone #
Date Form Submitted	E-Mail

Check one of the four boxes below to indicate the type of change.

If you select Option 1 or 2, complete fields A – K below:

- 1. Non-substantial change to previously approved program
- 2. Change from INACTIVE to ACTIVE status.

Date Program Reactivated

If you select Option 3 or 4, complete fields A, B & C below:

- 3. Change from ACTIVE to INACTIVE status.
- 4. Remove/Delete entry from current college program inventory

Date Program Last Offered

	FIELDS	AS LISTED in CURRENT INVENTORY (To be completed by Curriculum Specialist.)	AS REVISED (To be completed by Department submitting the change.)
A	Unique code		N/A – Unique code cannot change.
B	T.O.P. Code		
C	Local Title		
D	Units for Degree Major or Area of Emphasis		
	Total Units for Degree		
E	Certificate Units		
F	Degree Type		
G	Year Approved		
H	Transfer Status		N/A – Use CCC-510 for Substantial Change
I	Occupational Status		N/A – Use CCC-510 for Substantial Change
J	By checking this box, you certify that this change has been approved at the college.		

Attachments required for this form:

- *Required signature page*
- *For revised and reactivated programs, attach **proposed program description and requirements** – catalog description, list of required course titles, units, and other completion requirements, including graduation requirements for proposed associate degree.*

REQUIRED SIGNATURES

College Gavilan District Gavilan Joint Community College

SIGNATURES

DATE

SIGNATURE, CHIEF INSTRUCTIONAL OFFICER

TYPED OR PRINTED NAME

Please retain the original signature page for your records and upload a scan of the signature page as an attachment.

	<i>Total units for the certificate or degree</i>	<u> </u>
	<i>Plus completion of General Education requirements:</i>	<u>Units Vary</u>
	<i>Total units Required for AA/AS Degree:</i>	